

SSF 2025 Large Scale Community Event

Form Preview

Introduction

Introduction

Frankston City Council is seeking expressions of interest from suitably experienced individuals or organisations to present a creative project that will actively engage with a large cohort of the Frankston municipality community. The outcome must include largescale community participation and be presented within the South Side Festival period. 2025 will be the fourth year of this dynamic series of events and we are so excited to start programming it.

Festival Overview

Over ten days every May, South Side Festival brings contemporary arts, culture and heritage to the fore across Frankston in a series of performances, exhibitions, installations, experiences and creative outcomes.

Head to South Side's website to see this year's fantastic program and get an idea of what South Side is all about [Southsidefestival.com.au](https://southsidefestival.com.au)

South Side Festival 2025 dates: Friday 9 - Sunday 18 May

Frankston City Council Funding amount for this EOI: \$25,000.00 AUD ex GST

There will only be one successful applicant receiving the full funding amount. Funding will be provided in two stages (50% on signing of the agreement and 50% post-delivery of the project/event and acquittal).

The EOIs are assessed and selected by a council appointed sub-committee of the Frankston Arts Advisory Committee.

Key festival objectives:

- showcase and connect local creatives, artists and businesses
- demonstrate artistic integrity, uniqueness and innovation in creative output
- accessibility and inclusion
- foster cultural tourism and attract visitors from outside the municipality
- empower and develop the communities capacity to deliver their own content and contribute to the South Side Festival program
- generate regional and state media coverage that attracts broad audiences
- increases the value, perception and pride of Frankston City

Large Scale Community Event

* indicates a required field

EOI Category

Please confirm the EOI you are applying for.

Note: Applicants can only apply to one of the SSF EOI categories.

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Please select one *

- ☐ Locally Grown Content
- ☐ Large Scale Community Engagement

Please note:

You are in the application for the Large Scale Community commission. If you intended to apply for the Locally Grown commission category, please apply via the Locally Grown form.

Important Information Eligibility Check List

* indicates a required field

Applicant Status

Please select your application status. *

- ☐ Organisation
- ☐ Community/Collaborative Group
- ☐ Individual

Name of organisation, group or individual *

Public Liability Insurance

Do you/your organisation/group have Public Liability insurance to the value of \$20million? This is a mandatory requirement for this application. *

- ☐ Yes
- ☐ No

Important Information Eligibility Check List

* indicates a required field

Applicant Additional Selection Criteria

Is the applicant located or operating within the geographical boundaries of the FCC municipality?

Note: To be eligible for the Large Scale Community Engagement EOI, applicants DO NOT need to be located in, or operate in, the FCC municipality.

Please select one *

- ☐ Yes
- ☐ No

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Applicant Additional Selection Criteria

Has the applicant received funding from FCC in the past or currently?

Please select one *

- ☐ Yes, in the past
- ☐ Yes, currently
- ☐ Never

Applicant Additional Selection Criteria

Will your project/event be presented within the SSF dates and the FCC municipality?

Note: your project/event must be presented with in the SSF dates and the FCC municipality to be eligible.

Please select one *

- ☐ Yes
- ☐ No

Applicant Additional Selection Criteria

Is your project/event for a private event/function, for a business or exclusive group (including schools)?

Please note: applicants who select yes will be ineligible.

Please select one *

- ☐ Yes
- ☐ No

Applicant Details

* indicates a required field

Applicant Name

Applicant *

☐ Individual ☐ Organisation

Organisation Name

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Applicant Position *

Address *

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Address

Phone Number *

Must be an Australian phone number.

Email *

Must be an email address.

Website

Must be a URL.

Contact name

If the key contact is different to the applicant please advise here

☐ Individual ☐ Organisation

Organisation Name

Title

First Name

Last Name

Position

Phone Number

Must be an Australian phone number.

Email

Must be an email address.

Project Details

* indicates a required field

Project Over View

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Please provide a succinct and clear over view of your project/event including how it meets the festival objectives; proposed or preferred venue/s and dates; target market. *

Word count:

Must be no more than 300 words.

Project Specifics

Please outline if your project will be a single event, series of events or other. *

Word count:

Must be no more than 100 words.

Please outline if your public event/s will be ticketed and if so proposed ticket prices. *

Word count:

Must be no more than 100 words.

Is the project content: *

- ☐ new/never presented before
- ☐ pre-existing/has been presented before but will be redesigned/tailored for SSF.

If the work is pre-existing how will you make the project unique for SSF?

Word count:

Must be no more than 200 words.

Please attach a collated document of any reviews or media below *

Attach a file:

Please outline how your large scale project/event will engage with the community in both the development and delivery/outcome stages. Please include a timeline outlining the process and how you will drive community participation. *

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Word count:
Must be no more than 200 words.

Budget

* indicates a required field

Please list your project general expenses to be paid for from the FCC funded \$25,000.00:

Expenditure	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$

Budget Totals

Total Expenditure Amount of the \$25K commission *

\$

This number/amount is calculated.

Please also attach a detailed budget (eg if you have Production as a General Expense above, show the breakdown in this detailed budget eg tech, venue, AV staff; if you have Artist Fees, outline the breakdown of how many artists at what fee; etc). If the total cost of the entire project exceeds the FCC funded \$25,000.00, applicants must include the additional income or in kind sources and if they are confirmed or pending.

Detailed Budget *

Attach a file:

Support Material

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* indicates a required field

Please attach one document of compiled Bios/CVs of at least two and maximum of five members of the leadership and/or creative team. *

Attach a file:

A maximum of 1 file may be attached.

Please attach supporting documents and or images/videos to illustrate your proposed vision

Attach a file:

A maximum of 3 files may be attached.

Additional upload

Attach a file:

Additional Upload

Attach a file:

Maximum 5 minutes per video file. Please ensure you attach an accessible file eg MP4.

Please provide up to three links to support your organisation's capacity to develop and deliver your vision.

Certification

* indicates a required field

Declaration and submit

I certify that to the best of my knowledge the information in this application is true and correct, and I understand that if Frankston City Council approves the grant, I will be required to accept the terms and conditions of the grant as outlined in the grant application, policy and/or letter of approval.

I agree *

- ☐ Yes
☐ No

Name

☐ Individual ☐ Organisation

Organisation Name

Title First Name Last Name

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Date of certification

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Must be a date.

Privacy

The personal information collected on this application form is collected by Frankston City Council for the purposes of assessing eligibility for funding, and the management of any commission funding provided. Frankston City Council may also use the personal information to distribute mail of interest such as: events, information and other funding opportunities, however, will not otherwise disclose the personal information to any other party without your prior consent or as required by law. You are able to access the personal information that Frankston City Council holds about you, and to request that it be corrected by phoning the Freedom of Information Officer on 1300 322 322.

Terms and Conditions

- Eligibility for funding does not guarantee an application will be granted. Council has full discretion on funding decisions and these are final
- Allocation of funds to an applicant for any purpose in any year must not be taken as a commitment by Council for funding in a subsequent year
- Only one application per financial year, per applicant, will be accepted
- Each application will be considered on its own merits
- Retrospective funding is not available
- Council's contribution will be limited to the amount of the commission. All other costs associated with the proposed project / activity will be covered by the applicant, including any costs to ensure the project/activity meets COVID Safe guidelines
- Council reserves the right to publicise any aspect of activity associated with its funded programming. Recipients must assist Council with publicity, as required
- Successful applicants will be expected to invoice Council, spend and acquit their funding by 30 June of that same financial year
- Successful applicants who receive funding must provide accountability, acquit back to Council and share the story of their experience via the online Accountability form
- Funding is not available for applicants who have not previously complied with commission conditions (including unable to properly account for prior funds; have not spent funds for the agreed purpose; or have not returned a detailed accountability form for previous years' grants)
- Funding is not available for staff members, their immediate family member, Councillors or contractors to Frankston City Council
- Funding is not available for commercial or profit making organisations; political parties or political events
- Applicants who are currently supported by Frankston City Council through a funding program for the same concept and/or activity are not eligible. Funds must be acquitted on the activity for which they were allocated (unless otherwise authorised in writing by the Committee).
- Commissions will be cancelled and requested to be returned if the Committee have made an allocation with:

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- False or misleading information, as provided by the applicant;
- The applicant withdraws from the activity;
- Is not undertaking the activity as applied; and, or
- The activity has been cancelled. Unspent monies must be returned to Council.

How did you hear about the festival and EOI?

- ☐ Frankston City Council Website
- ☐ Frankston Arts Centre Website
- ☐ Frankston City Council FaceBook
- ☐ Frankston Arts Centre FaceBook
- ☐ E News/EDM
- ☐ Media
- ☐ Word of Mouth
- ☐ Other