

Child And Youth Inclusion Subsidy - Education

* indicates a required field

Please read the [Subsidy Guidelines](#) (open in a new window) before completing this subsidy application.

The Child and Youth Inclusion (CAYI) Subsidy aims to support children and young people experiencing financial disadvantage.

There are 2 application types available:

Education:

- Up to \$600 (pre-GST)
- For children / young people (up to 24 years old) going to high school, vocational training or higher education who do not have the financial means to purchase required materials and equipment or cover course fees.

Recreation:

- Up to \$250 or 85% of fees (whichever lower, pre-GST)
- For children / young people (5-18 year old) to participate in group recreational activities (e.g. school camps, sporting, creative and hobby activities) who do not have the financial means to pay for compulsory fees.

*This form is for the **Education Subsidy only**, if you mean to apply for a Recreation subsidy please [click here](#).*

PLEASE NOTE: If approved, Council will pay the service provider directly for item(s) or services on receipt of invoice; not the applicant, parent or guardian.

For any questions or assistance with your application, please contact the Community Grants and Network team on (03) 9784 1035 or email communitygrants@frankston.vic.gov.au

Please quote the application number below for all enquiries:

This field is read only.

The identification number or code for this submission.

Privacy statement

The personal information collected on this application form is collected by Frankston City Council for the purposes of assessing eligibility for funding, and the management of any community grants funding provided. Frankston City Council may also use the personal information to distribute mail of interest such as: events, information and other funding opportunities, however, will not otherwise disclose the personal information to any other party without your prior consent or as required by law. You are able to access the personal information that Frankston City Council holds about you, and to request that it be corrected by phoning the Freedom of Information Officer on 1300 322 322.

Child and Youth Inclusion Subsidy (CAYIS) - Education: 2026-27

Form Preview

Who is filling in this subsidy application form? *

- ☐ Child / Young Person (Applicant)
- ☐ Parent or Guardian of the child / young person
- ☐ Professional support worker

Which subsidy is being applied for? *

- ☐ Education: For children / young people (up to 24 years old) going to high school, higher education or vocational training.
- ☐ Recreation: For children / young people 5-18 years old wanting to participate in recreational activity (this is the wrong form).

Wrong form notification

This form is for the **Education Subsidy** applications only.

To apply for a **Recreation Subsidy** please [click here](#) to start again.

If you need assistance contact the Community Grants Team by [email](#) or call (03) 9784 1035 during business hours before continuing.

Applicant Information

* indicates a required field

Applicant's Name (Young Person) *

First Name

Last Name

Young Person's Phone Number *

Use parent's / guardian's if they do not have one

Young Person's Email *

Must be an email address.

Use parent's / guardian's if they do not have one

Young Person's Date of Birth *

Must be a date.

Young Person's Age *

Must be a number and between 11 and 24.

Ineligible - age must be between 11 - 24

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Form Preview

To be eligible for this subsidy the child / young person **must be between 11 and 24 years old** - the answer given above shows that they do not meet this requirement.

If the child is under 11 and going into secondary education (or equivalent) please contact the Grants Team on the details below.

Please refer to the subsidy guidelines for more information regarding eligibility or contact the Community Grants Officer by [email](#) or calling (03) 9784 1035 before continuing.

Child / Young person's address

Street number and name *

Suburb - must be Frankston, Frankston North, Frankston South, Karingal, Langwarrin, Skye, Seaford, Carrum Downs or Sandhurst *

Other:

Postcode *

Must be a whole number (no decimal place).

Ineligible - must live in Frankston City area

To be eligible for this subsidy, the child / young person **must live in Frankston City** area - the answer given above shows that the child / young person does not meet this requirement.

Please refer to the subsidy guidelines for more information regarding eligibility or contact the Community Grants Officer by [email](#) or calling (03) 9784 1035 before continuing.

Child's / Young person's school or educational institute? (i.e. Frankston High School, Chisholm TAFE, Monash University) *

What is the applicant's current year level at high school / what course are they studying? *

Evidence of enrolment in school or education institute. (i.e. photo of Student ID, student portal screenshot, letter from school) *

Attach a file:

Child and Youth Inclusion Subsidy (CAYIS) - Education: 2026-27 Form Preview

If you are unsure of what documentation to provide in this section or unable to attach documents, please contact the Community Grants Networks Unit during business hours on 9784 1035 or email communitygrants@frankston.vic.gov.au. Please note that scanning and printing is available at [Frankston City Libraries](#) (open in a new tab) or [Frankston Youth Central](#) (open in a new tab).

Guardian or Parent Information

Child's / Young person's Parent or Guardian Name *

First Name

Last Name

Relationship to child / young person (applicant) *

Other:

Phone Number *

Must be an Australian phone number.

Email *

Must be an email address.

Financial Situation

This subsidy is for children and young people experiencing financial disadvantage and are:

- Named on a Health Care or Pension Concession card.
- Experiencing financial barriers due to *visa resettlement* process and can provide evidence of this via a letter from the child's / young person's educational institute

Please choose the option that best describes the applicant's situation *

- ☐ Child / Young Person is named on a Health Care or Pension concession card
- ☐ Child / Young person has letter of evidence of financial barriers due to visa resettlement process from their educational institute
- ☐ None of the options shown above (ineligible)

Ineligible - financial barriers

To be eligible for this subsidy the child / young person must be:

- Named on a Health Care / Pension concession card, or
- Have letter of evidence of financial barriers due to *visa resettlement* process from their educational institute

If you have any questions or would like to discuss eligibility for this grant, please contact the Community Grants Officer by emailing communitygrants@frankston.vic.gov.au or calling 9784 1035.

Health Care or Pension Concession Card

Make sure the Health Care / Pension Concession card is valid and the attached copy clearly shows

- Names
- Address
- Expiry date

Please attach a copy of current Health Care Card or Pension Concession Card: *

Attach a file:

If you are unable to attach documents, please contact the Community Grants & Networks Unit on 9784 1035 or communitygrants@frankston.vic.gov.au Please note that scanning and printing is available at [Frankston City Libraries](#) (open in a new tab) or [Frankston Youth Central](#) (open in a new tab).

Letter and Identification - financial barriers due to visa resettlement

Please attach Letter of Evidence of financial hardship due to visa resettlement process from young person's school, TAFE, University or Training provider and child / young person's identification documents.

Please attach Letter of evidence here *

Attach a file:

Please attach copy of an identification document for the child / young person (e.g. student card, Learner's Permit, Driver's Licence or passport) here *

Attach a file:

If you are unsure of what documentation to provide in this section or unable to attach documents, please contact the Community Grants & Networks Unit during business hours on 9784 1035 or email communitygrants@frankston.vic.gov.au. Please note that scanning and printing is available at [Frankston City Libraries](#) (open in a new tab) or [Frankston Youth Central](#) (open in a new tab).

Previous Funding

Has the child / young person previously received a CAYI Education Subsidy from Council between July 2026 to June 2027? *

- ☐ Yes
- ☐ No
- ☐ Unsure

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What did the subsidy purchase / fund? *

Please note that if the child / young person has already received a CAYI Education Subsidy this financial year, they are not eligible to receive another one. (but assistance can be provided for more than one family member per financial year).

Ineligible - previous funding

To be eligible for this subsidy the child / young person **must not have already received subsidy funding already this financial year** - the answer given above shows that the young person does not meet this requirement.

If you have any questions or would like to discuss eligibility for this subsidy, please contact the Community Grants Officer by emailing communitygrants@frankston.vic.gov.au or calling 9784 1035.

About the Applicant

We're asking these questions to help us better understand our community and their needs. Please feel free to select 'prefer not to say' in the questions below.

This section is **NOT ASSESSED** as part of your application and is purely to help us improve the process for future grant rounds.

What best describes the applicant's gender? *

- ☐ Woman or female
- ☐ Man or male
- ☐ Non-binary or gender diverse
- ☐ Prefer not to say

Does the applicant identify with any of the following? (Select all that apply) *

- ☐ Aboriginal and/or Torres Strait Islander
- ☐ Part of the LGBTIQ+ community
- ☐ Speak a language other than English
- ☐ Person with a disability or long-term health condition
- ☐ None of these
- ☐ Prefer not to say

At least 1 choice must be selected.

Education Information

* indicates a required field

Description

This subsidy supports young people (up to 24 years old) going into high school, currently attending high school (or equivalent), or higher education with required materials, equipment or course fees.

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Form Preview

If approved, Council will pay the provider directly for item or services on receipt of invoice, not the applicant, parent or guardian.

Providers must either have an ABN or willing to complete an ATO Statement by a Supplier form.

Restricted to **two** suppliers per application.

What do you want the CAYI Subsidy to pay for? *

- | | |
|--|--|
| ☐ School books (includes textbooks, workbooks, scientific calculators and educational software) | ☐ Laptop |
| ☐ School uniform items | ☐ Tuition fees or enrolment costs (excl. secondary school fees) |
| ☐ School shoes | ☐ Work placement / Apprenticeship uniform or equipment |

At least 1 choice and no more than 2 choices may be selected.
See page 3 of subsidy guidelines

Has the applicant received any other funding for the requested item or service? *

- ☐ Yes
☐ No

Please tell us the source and amount of the other funding.

What school books do you want the subsidy to pay for?

Important information

- **Subsidy funding limit of \$600** (pre-GST) in total is available
- **List your requested items in order of priority.** *If the total cost is more than \$600 (excluding GST), we'll purchase the highest-priority eligible items until the subsidy limit is reached*
- **Don't use sale or discounted prices**, as they might not be available when the Grants team buys your items
- **If uploading a booklist**, please tick or circle the items you require and add up costs to input in Cost column below

Item name	Retailer / Provider	Cost (non-sale price)	Evidence of cost.	Website
What is the name of the item/s?	e.g. Champion, school shop etc.	How much does it cost? Must be a dollar amount.	e.g. quote, invoice, screenshot from current financial year	Must be a URL.

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Form Preview

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What school uniform items do you want the subsidy to pay for?

Important information

- **Subsidy funding limit of \$600** (pre-GST) in total is available
- **List your requested items in order of priority.** *If the total cost is more than \$600 (excluding GST), we'll purchase the highest-priority eligible items until the subsidy limit is reached*
- School uniform items are capped at **\$100 (pre-GST) max. per item**
- **Don't use sale or discounted prices**, as they might not be available when the Grants team buys your items
- School uniform items **must be purchased from the school or educational institute's suggested supplier**
- You are required to provide one type of evidence per item, file attachment or website link

Name of uniform item	Quantity	Size	Retailer / Provider	Cost (non-sale price)	Evidence of cost	Website
e.g. school shirt, sports polo, trousers, winter-skirt etc.	Must be a whole number (no decimal place) and at least 1.	Use the uniform brand sizing	e.g. Beleza, Bob Stewart, PSW, school uniform shop	Single item must not cost more than \$100 pre GST. Must be a dollar amount.	e.g. quote, invoice, screenshot from current financial year	Must be a URL.

What school shoes do you want the subsidy to pay for?

Important information

- **Subsidy funding limit of \$600** (pre-GST) in total is available
- School shoes are capped at **one pair of shoes, maximum of \$150** (pre-GST)
- **Don't use sale or discounted prices**, as they might not be available when the Grants team buys your items.

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Name of School	Size of Shoes	Retailer / Provider	Proposed Cost (non-sale price)	Evidence of Cost	Website
			must not be greater than \$150.00 (pre GST) Must be a dollar amount.	e.g. quote, invoice, screenshot from current financial year	Must be a URL.

What laptop do you want the subsidy to pay for?

- **Important information**
 - **Funding limit of \$600** (pre-GST) in total is available.
 - **For a laptop that costs more than \$600** (and the pre-GST cost is between \$600 and \$1,000) a co-payment option is available (see page 7 of subsidy guidelines)
 - For a laptop that costs more than \$1,000, **evidence of school recommended item must be provided**
 - **Don't use sale or discounted prices**, as they might not be available when the Grants team buys your items
 - *Please note:* The Grants team may purchase your requested laptop from a different supplier if the price is better at time of sale
 - *Refurbished laptops* are not eligible for subsidy funding

Requested Laptop	Retailer / Provider	Proposed Cost (non-sale price)	Evidence of Cost	Website
Brand, model, specifications etc.	The Good Guys, Officeworks, JB Hifi etc.	Must be a dollar amount.	e.g. quote, invoice, screenshot from current financial year	Must be a URL.

Please tell us why this laptop is the best choice to support the applicant *

Word count:

Must be no more than 150 words.

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If the requested laptop isn't available when the team try to purchase it, then the Grants team should: *

- ☐ Purchase different brand item with same specifications as original choice
- ☐ Purchase second choice - details provided below
- ☐ Contact young person or their parent / guardian for new choice

2nd choice laptop details

Alternative choice Retailer / Provider Cost (non-sale price) Evidence of Cost Website

Brand, model, specifications	The Good Guys, JB HiFi, Officeworks etc.	Must be a dollar amount.	e.g. quote, invoice, screenshot from current financial year	Must be a URL.

Laptop cost check and Co-payment agreement

You have input a laptop cost above \$1,000.00.

\$1,000.00 (pre-GST) is the funding limit for technology items like laptops or software, *unless they are required by your school.*

The Grants team will purchase the item and invoice you the cost over \$600 (pre GST), the maximum subsidy funding. The invoice must be paid by the stated due date or by 30 June 2027 (whichever is soonest).

When the invoice has been paid, the item will be available for collection.

*

- ☐ Yes, I will upload evidence that it is required by the school, I agree to pay the cost above the subsidy funding of \$600 (pre GST) and I understand and agree to the conditions stated above.
- ☐ No, I do not have evidence that it is a school required item (ineligible)

Please provide evidence that your laptop / software choice is recommended by the school / educational institute *

Attach a file:

Can be screenshot from school website, correspondence to parents, letter from school etc.

Ineligible - no evidence that laptop over \$1,000 is required by school

To be eligible for this subsidy, technology items must either:

- be suggested by school if cost is over \$1,000 (pre-GST); or
- cost \$1,000 or less (pre-GST).

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Please refer to the subsidy guidelines for more information or contact the Community Grants Officer by [email](#) or calling (03) 9784 1035 before continuing.

Co-payment agreement

You have input a laptop cost above \$600 but under \$1,000 (pre GST).

The Grants team will purchase the item and invoice you the cost over \$600 (pre GST), the maximum subsidy funding. The invoice must be paid by the stated due date or by 30 June 2027 (whichever is soonest).

When the invoice has been paid, the item will be available for collection.

Agreement to Co-payment *

- ☐ Yes, I agree to pay the cost above the subsidy funding of \$600 (pre GST) and I understand and agree to the conditions stated above.
- ☐ No, I do not understand or agree (ineligible)

You must tick Yes to proceed with application

Ineligible - no agreement to co-payment conditions

To be eligible for this subsidy, you **must agree** to the conditions of Co-payment above.

Please refer to the subsidy guidelines for more information or contact the Community Grants Officer by [email](#) or calling (03) 9784 1035 before continuing.

What Tuition fees or Enrolment costs do you want the subsidy to pay for?

Important information

- **Subsidy funding limit of \$600** (pre-GST) in total is available
- **Secondary school fees are not eligible** for subsidy funding

Fee or cost description	Name of educational institute	Cost (non-sale price)	Evidence of fee/ cost	Website
		Must be a dollar amount.	e.g. quote, invoice, screenshot from current financial year	Must be a URL.

What work placement or apprenticeship uniform/equipment costs do you want the subsidy to pay for?

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- **Subsidy funding limit of \$600** (pre-GST) in total is available
- **Don't use sale or discounted prices**, as they might not be available when the Grants team buys your items

Cost description	Size or additional info	Retailer / Provider	Cost (non-sale price)	Evidence of cost	Website
Scrubs, work boots, tools, etc.	Use size guide on retailer's website	RSEA, 21 Scrubs etc.	Must be a dollar amount.	e.g. quote, invoice, screenshot from current financial year	Must be a URL.

Total Requested Amount

How we calculate the requested amount for this funding stream: Total Council contribution amounts in the above table are summed up.

The subsidy request amount for this funding stream is **capped at \$600 (pre-GST)**, except in cases where a co-payment agreement is made to purchase a singular tech item.

Reasonable delivery costs which may cause the purchase to exceed maximum funding will be considered on a case-by-case basis.

Total requested amount

\$

This number/amount is calculated.

Funding limit per applicant is \$600 (pre GST)

Benefits of the requested item

The purpose of this subsidy is to increase educational participation, access and engagement by supporting young people with essential school, study, training and course-related costs.

The item(s) requested will support the young person's with *

- | | |
|---|--|
| ☐ Secondary school (or equivalent) | ☐ Apprenticeship |
| ☐ TAFE or other Vocational Training | ☐ None of the above (ineligible) |
| ☐ University | ☐ Other: |

How will the requested items benefit the young person's access to, development or participation in education *

- | | |
|---|--|
| ☐ Increases confidence | ☐ Builds skills and abilities |
| ☐ Mandatory requirement of enrolment | ☐ Increases independence |
| ☐ Reduces financial stress | ☐ Increases wellbeing |

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- ☐ Makes it easier to complete tasks
- ☐ Increases sense of belonging
- ☐ Furthers career aspirations
- ☐ Other:

At least 3 choices and no more than 3 choices may be selected.

Optional - other supporting information to demonstrate that the request is appropriate and reasonable

Word count:

Must be no more than 150 words.

Attach a file:

Declaration, Funding Conditions and Feedback

* indicates a required field

Applicant Declaration - I am filling in this form for myself

By writing my name below, I declare that

- I am authorised to complete this application
- Information in this application and any attachments is true and correct

*

First Name

Last Name

Date of declaration *

Must be a date.

Parent / Guardian Declaration - I am the parent/guardian of the young person who will receive the funded items

By writing my name below, I declare:

- the information in the application and any attachment(s) is true and correct
- I am authorised to complete this application on behalf of the young person.

*

First Name

Last Name

Date of declaration *

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Must be a date.

Professional Support Worker

By writing my name below, I declare:

- The information in the application and any attachment(s) is true and correct
- I have permission from the young person
- I have permission from the young person's parents/guardian (if the applicant is under 18)

Young person's Professional Support Worker *

First Name

Last Name

Organisation Name *

Organisation Name

Position *

Phone Number *

Email *

Must be an email address.

Date of declaration *

Must be a date.

Terms and Conditions

- **Merit-based assessment.** Each application will be assessed against the criteria outlined in these guidelines. Applying does not guarantee funding, or the full amount requested.
- **Eligibility does not guarantee funding.** All funding decisions are made at the full discretion of Council and are final.
- **Funding is limited.** Community Grants funding is subject to the total amount allocated in Council's annual budget.
- Each eligible young person can receive the subsidies **once per financial year**, if successful.
- **Co-payment is available** for education items above \$600 (excl. GST), but total cost must not exceed \$1,000 (excl. GST). School suggested laptops with software packages are exempt from this condition.
- **If GST is payable 'on supply'**, Council will pay the GST on top of funding.

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- **No ongoing commitment.** Funding received in any given year does not imply support in future years.
- **Policy compliance required.** All applicants, recipients and providers must comply with Council's Community Grants Policy.

Successful Recipients and their parents/guardians must:

- **Accept the terms and conditions:** By redeeming the subsidy, you accept all terms and conditions outlined in these grant guidelines.
- **Agree the grant is paid directly to the provider of activities or items,** not the applicant, parent or guardian.
- **Cover all other costs associated with the item.** Council's contribution will be limited to the amount granted.
- **Must not sell the item** within a timeframe that could reasonably be seen as seeking personal profit.
- Agree that when education item provided to applicant, **recipient is responsible for maintaining purchased item**, replacement is not possible unless item is faulty and within warranty.
- **Request approval for any significant and substantial changes** such as: **Item** details or **Reallocation** of funds to new, unrelated eligible education items. To request changes (excluding funding amounts), request and submit a Grant Variation Request form through SmartyGrants.

Cancellation of Grant will occur if:

- False or misleading information is provided by the applicant.
- Council cannot make payment and no alternative has been confirmed by the applicant.

Do you accept the terms and conditions of the grant? *

- ☐ Yes
☐ No (ineligible)

Ineligible

To apply for this subsidy, you **must select 'Yes'** to accept the grant conditions written above.

Please contact the Community Grants & Networks Unit on 9784 1035 or [email](mailto:communitygrants@frankston.vic.gov.au) communitygrants@frankston.vic.gov.au before continuing.

Feedback

You are now nearing the end of this form. Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

How did you hear about Frankston City Council's Community Grants Program? *

- | | |
|--|--|
| ☐ Community Grants & Network Unit | ☐ Community Centres |
| ☐ Word-of-mouth | ☐ Social Media |
| ☐ Community Grants Email Alert | ☐ Council website |
| ☐ Frankston Youth Service | ☐ Frankston City News (newspaper) |
| ☐ School | ☐ Frankston e-newsletter |
| ☐ Recreational Club | ☐ Other: <input type="text"/> |
| ☐ Frankston City Libraries | |

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How satisfied were you with the application process: *

- ☐ Very Satisfied
- ☐ Satisfied
- ☐ Neutral
- ☐ Unsatisfied
- ☐ Very Unsatisfied

Please select any Council support you used to apply for this grant (optional)

- ☐ One-on-one support session with a Council worker
- ☐ Drop-in session
- ☐ Other:

Any additional feedback (optional)

Tell us about you

We're asking these questions to help us better understand our community and your needs. Please feel free to select 'prefer not to say' in the questions below.

Where do you live? *

What best describes your gender? *

What is your age? *

Which of the following do you identify with? *

- ☐ Aboriginal and/or Torres Strait Islander
- ☐ Part of the LGBTIQ+ community
- ☐ Speak a language other than English
- ☐ Person with a disability or long-term health condition
- ☐ None of these
- ☐ Prefer not to say

At least 1 choice must be selected.