

Child and Youth Inclusion (CAYI) Grant 2024-25

Form Preview

Child And Youth Inclusion Grant

* indicates a required field

The Child And Youth Inclusion (CAYI) Grant aims to support young people experiencing financial disadvantage to participate in formal education and recreational programs or activities.

There are 2 application types available:

Education & Pathway:

- Up to \$600 available
- For young people (up to 24 years old) transitioning to high school, higher education or into training to pursue career aspirations who do not have the financial means to purchase required materials and equipment, or cover course fees.

Recreation:

- Up to \$200 or 75% of fees (whichever lower)
- For young people (5-18 year old) to participate in recreational activities (e.g. school camps, sporting, creative, wellness and hobby activities) who do not have the financial means to pay for compulsory fees and/or uniform.

PLEASE NOTE: If approved, Council will pay the service provider directly for item or services on receipt of invoice; not the applicant, parent or guardian.

Who is applying for this grant? *

- Applicant (Child or Young Person)
- Parent or Guardian
- Professional support worker

Which funding category/ies is the applicant applying for? *

- Education & Pathway: For young people (up to 24 years old) transitioning to high school, higher education or into training to pursue career aspirations.
- Recreation: For young people 5-18 years old.

At least 1 choice must be selected.

Please note the age brackets associated with each funding stream

Privacy Statement

The personal information collected on this application form is collected by Frankston City Council for the purposes of assessing eligibility for funding, and the management of any community grants funding provided. Frankston City Council may also use the personal information to distribute mail of interest such as: events, information and other funding opportunities, however, will not otherwise disclose the personal information to any other party without your prior consent or as required by law. You are able to access the personal information that Frankston City Council holds about you, and to request that it be corrected by phoning the Freedom of Information Officer on 1300 322 322.

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Terms and Conditions

- Applicants are expected to read and understand the grant guidelines before applying
- Eligibility for funding does not guarantee an application will be granted. Council has full discretion on funding decisions and these are final
- Child And Youth Inclusion Grant is limited to the amount of funds allocated in Council's annual budget
- Allocation of funds to an applicant for any purpose in any year must not be taken as a commitment by Council for funding in a subsequent year
- Only one application per funding stream, per financial year, per applicant, will be accepted.
- Each application will be considered on its own merits
- All applicants and recipients of the grants under the Community Grants Program must abide to the Council's [Community Grants Policy](#) (open in a separate tab)

Successful recipients must:

- Agree the grant is paid directly to the provider, not the applicant, parent or guardian
- Cover all other costs associated with the proposed activity. Council's contribution will be limited to the amount granted
- If applicable, must make application and obtain Council's approval of any significant substantial changes to their funding activity or reporting requirements (extension to deadlines). On request, Council officer can attach a Grant Variation Request form to your application via SmartyGrants.

Service providers are:

- Expected to invoice Council and acquit the funding within 12 months of that same financial year or before a new round of the same grant
- Required to comply with all relevant child safety legislation which may include, but is not limited to, The Victorian Child Safe Standards (2022) and The Child Wellbeing and Safety Act (2005). Council *may* request evidence of compliance. If you are unsure about your responsibilities in relation to the Victorian Child Safe Standards visit <https://ccyp.vic.gov.au/child-safe-standards/> (open in a separate tab).

Grants Cancellation

Grants will be cancelled and requested to be returned to Council if:

- False or misleading information is provided by the applicant.
- The applicant withdraws from the activity.
- The applicant is not undertaking the activity as expected; and/or
- The activity has been cancelled.

Acceptance

Do you accept these terms and conditions of the grant? *

- Yes
- No (ineligible)

Ineligible

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To apply for this grant, you must accept the grant conditions written above.

Please contact the Community Grants & Networks Unit on 9784 1035 or [email communitygrants@frankston.vic.gov.au](mailto:communitygrants@frankston.vic.gov.au) before continuing.

Applicant Information

* indicates a required field

Applicant (Child or Young Person's Name) *

First Name

Last Name

Applicant Phone Number *

Applicant Email *

Must be an email address.

Date of Birth *

Must be a date.

Applicant's age (at time of application) *

Must be a number and between 5 and 24.

Does the applicant: *

- Live in the Frankston City area (Frankston, Frankston North, Frankston South, Carrum Downs, Langwarrin, Skye, Seaford, Sandhurst)?
- Study at school / TAFE / University located in Frankston municipality
- None of the above (ineligible)

At least 1 choice must be selected.

Ineligible

Unfortunately, the answer provided indicates that you may *not* be eligible for this grant.

To be eligible for this grant you must either:

- Live in Frankston municipality; or
- Study at a school / TAFE / University located in Frankston municipality

Please refer to the grant guidelines for more information regarding eligibility or contact the Community Grants Officer by [email](mailto:communitygrants@frankston.vic.gov.au) or calling (03) 9784 1035 before continuing.

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Ineligible

Unfortunately, the answer provided indicates that you may *not* be eligible for this grant.

To be eligible for this grant you must either be:

- a young person transitioning to high school or higher education for the Education & Pathway funding stream (up to 24 years old), or
- 5 - 18 years old for the Recreation funding stream

Please refer to the grant guidelines for more information regarding eligibility or contact the Community Grants Officer by [email](#) or calling (03) 9784 1035 before continuing.

Address of applicant (Must be in Frankston City) *

Address

Which educational institute does the applicant currently study at? (i.e. High School, Chisholm TAFE, Monash University) *

Address of the educational institute (Must be in Frankston City)

Address

Any, but at least one field is required.

What is the applicant's current year level at school / what course are you studying? *

Evidence of enrolment in education institute located in Frankston City (e.g. letter from school, student ID, student portal screenshot) *

Attach a file:

If you are unsure of what documentation to provide in this section or unable to attach documents, please contact the Community Grants Networks Unit during business hours on 9784 1035 or email communitygrants@frankston.vic.gov.au. Please note that scanning and printing is available at [Frankston City Libraries](#) (open in a new tab) or [Frankston Youth Central](#) (open in a new tab).

Guardian or Parent Information

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Applicant's Parent or Guardian Name *

First Name

Last Name

Relationship with applicant *

Phone Number *

Must be an Australian phone number.

Email *

Must be an email address.

Financial Situation

This grant is for children and youth experiencing financial disadvantage and are named on a Health Care or Pension concession card. Other supporting evidence of financial hardship may be considered as part of the application on a case-by-case basis.

Is the applicant experiencing financial disadvantage? *

- Yes
 No (ineligible)

Please choose the option that best describes the applicant's situation *

- Applicant is named on a Health Care or Pension concession card
 Applicant has Recommendation letter and other identification
 No evidence of financial barriers (ineligible)

Health Care or Pension Concession Card

Please attach a copy of your current Health Care Card or Pension Concession Card: *

Attach a file:

If you are unable to attach documents, please contact the Community Grants & Networks Unit on 9784 1035 or communitygrants@frankston.vic.gov.au Please note that scanning and printing is available at [Frankston City Libraries](#) (open in a new tab) or [Frankston Youth Central](#) (open in a new tab).

Recommendation Letter and Identification

Please attach Recommendation letter from government agency, school, TAFE, University or Training provider or professional support service.

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Please attach Recommendation letter here *

Attach a file:

Please attach copy of an identification document for the applicant (e.g. student card, drivers licence or passport) here *

Attach a file:

If you are unsure of what documentation to provide in this section or unable to attach documents, please contact the Community Grants & Networks Unit during business hours on 9784 1035 or email communitygrants@frankston.vic.gov.au. Please note that scanning and printing is available at [Frankston City Libraries](#) (open in a new tab) or [Frankston Youth Central](#) (open in a new tab).

Ineligible

Unfortunately, the answer provided indicates that you may *not* be eligible for this grant.

To be eligible for this grant you must show that the applicant is experiencing financial barriers by:

- Attaching Health Care or Pension concession card which names the applicant, or
- Providing Recommendation letter.

If you have any questions or would like to discuss eligibility for this grant, please contact the Community Grants Officer by emailing communitygrants@frankston.vic.gov.au or calling 9784 1035.

Previous Funding

Has the applicant previously received a CAYI Grant from Council between July 2024 to June 2025? *

- Yes
 No
 Unsure

Which funding category was granted? *

- Education & Pathway (school book, uniform, laptop, work boots etc.)
 Recreation (Sport, dance, art, scouts etc.)

What did the grant purchase? *

Please note that applicants are ineligible if they are previous CAYI Grant recipients for the same category within the same financial year (assistance can be provided for more than one family member per financial year).

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Education Pathway Information

* indicates a required field

Description

This funding stream supports young people (up to 24 years old) transition to high school, higher education or into training to pursue career aspirations if they do not have the financial means to:

- purchase required materials and equipment, or
- pay course fees.

If approved, Council will pay the provider directly for item or services on receipt of invoice, not the applicant, parent or guardian.

Providers must either have an ABN or willing to complete an ATO Statement by a Supplier form.

What item or service does the applicant want the CAYI Grant to financially support?

Please note: This grant **cannot be applied retrospectively** to fund purchases/activities that have already been paid for.

Avoid using ON SALE or discounted prices - the sale price will probably not be available when the Grants team come to purchase your item/s.

Item / Service	Further Details	Provider / Retailer	Total Cost	Requested amount	Please provide evidence of the costs
(e.g. school books, school uniform, TAFE fees, laptop, work boots)	(e.g. uniform/shoe size, course name, laptop model, unique code)	(e.g. school uniform shop, TAFE, JB HIFI, RSEA)	How much does it cost?	How much of the costs would you like the grant to fund?	(e.g. quote, invoice, screenshot)
			\$	\$	
			\$	\$	
			\$	\$	
			\$	\$	

Total Requested Amount

How we calculate the requested amount for this funding stream: Requested amount listed in the above table are summed up

The grant request amount for this funding stream is **capped at \$600**.

Reasonable delivery costs which may cause the purchase to exceed maximum funding will be considered on a case-by-case basis.

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Total requested amount

\$

This number/amount is calculated.

What is the total financial support you are requesting in this application?

Benefits of the item/service

The item(s) or service(s) requested will support the applicant's: *

- Education
- Training
- Career Aspiration
- None of the above (ineligible)

How will the item or service support the young person to study, train or further their career goals? *

Word count:

Must be no more than 250 words.

Optional - other supporting information

Attach a file:

Has the applicant received any other funding for the requested item or service? *

- Yes
- No

Please tell us the source and amount of the other funding. *

Recreation Information

* indicates a required field

Description

This funding stream supports 5-18 year olds to participate in recreational activities if they do not have the financial means to pay the associated fees.

What type of recreational activity does the applicant want to participate in? *

- Sports groups, ie. Basketball, rugby, netball, football, chess, tennis, martial arts club fees etc.
- Technology activities, ie. Coding workshops, robotics or STEM clubs.

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Arts and crafts, ie. Pottery, sewing, drawing, painting etc.

Performing Arts, ie. Dance or music lessons, drama workshops etc.

Outdoor exploration groups, ie. Scouts, Guides, school camping trips etc.

Wellness or fitness programs, ie. Swimming, yoga or mindfulness classes. (excl. general gym fees)

Other:

What will the grant monies contribute towards? *

Compulsory club, lesson, workshop or group fees

Compulsory uniform

When will the item or service be used? *

ie. Fees for October - December 2024, workshop 3-4 August 2024, football uniform for 2024-2025 club games etc.

What is the name of the recreation group that the applicant wants to join or participate in? *

Organisation Name

Is the applicant: *

An existing member of the group or club

Joining for the first time

Which suburb is the group or club primarily located? *

Carrum Downs

Frankston

Frankston South

Skye

Sandhurst

Frankston North

Langwarrin

Karingal

Langwarrin South

Other:

Seaford

Club or Group's Contact Person *

First Name

Last Name

Club or Group's Phone Number *

Club or Group's Email *

Must be an email address.

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Compulsory Group or Club Fees

Please note retrospective (already completed) activities are ineligible for funding.

Please provide a description of group or club fees (e.g. Annual membership fee, Summer season registration fees, workshop fees, swimming lessons etc.) *

Word count:

Must be no more than 100 words.

Total cost of group or club fees *

\$

Must be a dollar amount.

Please attach evidence of group or club fees *

Attach a file:

Evidence must clearly show the club/group name and the description and costs of fees (e.g. invoice, screenshot from website, email from club/group)

Compulsory Uniform

Please provide a description of the compulsory uniform *

Word count:

Must be no more than 100 words.

Total costs of compulsory uniform *

\$

Must be a dollar amount.

Please see attached evidence of compulsory uniform and its costs *

Attach a file:

Evidence must clearly indicate that the uniform is compulsory and show a description and cost of the uniform (e.g. email from club/group, screenshot from website, invoice)

Total Requested Amount

How we calculate the requested amount for this funding stream: Activity costs and/or uniform costs x 75%

The grant request amount for this funding stream is **capped at \$200.00**. If the calculated amount is more than \$200, the grant request amount is \$200.

Total Requested Amount (75% of costs or Up to \$200)

\$

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This number/amount is calculated.

Purpose

How will this funding support the applicant (choose top 3 reasons) *

- | | |
|---|--|
| <input type="checkbox"/> Keep healthy and physically active | <input type="checkbox"/> Increase social and community belonging |
| <input type="checkbox"/> Improve mental health | <input type="checkbox"/> Build friendships |
| <input type="checkbox"/> Reduce financial stress | <input type="checkbox"/> Further career aspirations |
| <input type="checkbox"/> Increase social skills | <input type="checkbox"/> Build skills and abilities |
| <input type="checkbox"/> Increase confidence and independence | <input type="checkbox"/> Other: <input type="text"/> |
| <input type="checkbox"/> Build teamwork skills | |

At least 1 choice and no more than 3 choices may be selected.

Optional - other supporting information

Attach a file:

Declaration and Feedback

* indicates a required field

Applicant Declaration

I declare that

- I am authorised to complete this application
- Information in this application and any attachments is true and correct

I agree: *

- Yes No

*

First Name

Last Name

Date of declaration *

Must be a date.

Parent / Guardian Declaration

I declare:

- the information in the application and any attachment(s) is true and correct
- I am authorised to complete this application on behalf of the applicant.

I agree *

- Yes No

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Relationship with applicant *

*

First Name

Last Name

Date of declaration *

Must be a date.

Professional Support Worker

I declare:

- The information in the application and any attachment(s) is true and correct
- I have permission from the applicant
- I have permission from the applicant's parents/guardian (if the applicant is under 18)

I agree: *

Yes

No

Applicant's Professional Support Worker *

First Name

Last Name

Organisation Name *

Organisation Name

Position *

Phone Number *

Email *

Must be an email address.

Date of declaration *

Must be a date.

Feedback

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You are now nearing the end of this form. Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

How did you hear about Frankston City Council's Community Grants Program? *

- | | |
|--|--|
| <input type="checkbox"/> Community Grants & Network Unit | <input type="checkbox"/> Community Centres |
| <input type="checkbox"/> Word-of-mouth | <input type="checkbox"/> Social Media |
| <input type="checkbox"/> Community Grants Email Alert | <input type="checkbox"/> Council website |
| <input type="checkbox"/> Frankston Youth Service | <input type="checkbox"/> Frankston City News (newspaper) |
| <input type="checkbox"/> School | <input type="checkbox"/> Frankston e-newsletter |
| <input type="checkbox"/> Recreational Club | <input type="checkbox"/> Other: <input type="text"/> |
| <input type="checkbox"/> Frankston City Libraries | |

How satisfied were you with the application process: *

- Very Satisfied
- Satisfied
- Neutral
- Unsatisfied
- Very Unsatisfied

Please select any Council support you used to apply for this grant (optional)

- One-on-one support session with a Council worker
- Drop-in session
- Other:

Any additional feedback (optional)